

Department of Parks and Recreation

259 North Maple Avenue, Ridgewood, NJ 07450

Phone: 201-670-5560

Fax: 201-652-5498

APPLICATION FOR USE OF THE STABLE

Name of Organization _____ Date: _____

Address of Organization _____

Contact Name _____ Telephone _____

Address _____

PERSON RESPONSIBLE FOR THE CONDUCT OF MEETING (IF OTHER THAN ABOVE)

Name _____ Telephone _____

Address _____ Daytime Telephone _____

BUILDING INFORMATION

Application is hereby made for the use of _____ (designate part of the building desired)

Date(s) Requested _____ Day(s) of the Week _____

Specific Hours _____ to _____

IMPORTANT: If application is approved, **the building will be open and available only during the specific hours requested on this form.**

Expected Attendance _____ List Alternate Date(s) If Any _____

Is Admission Charge Planned? Yes _____ No _____

Provide a brief description of the event that you wish to conduct: _____

USAGE FEE: DO NOT send fee with this application. Charges will be determined in accordance with the official rules and regulations governing use of the building. Terms of building usage and fee requirements will be confirmed by mail to the applicant (contact person) listed above.

It is understood that, at any time, the Department of Parks and Recreation reserves the right to cancel any or all reservations or use of any portion of the building if it is deemed necessary.

It is further understood that rules and regulations regarding the use of the building are to be strictly obeyed subject to the forfeiture of use of the building.

The Parks and Recreation Department and the Village of Ridgewood shall not be held responsible for any injury to persons or loss or damage to personal property in the use of the Stable premises

Signature of Applicant _____ Date _____

FOR DEPARTMENT USE ONLY

Usage Fee _____ Stable Rental _____
Maintenance/Security _____
Kitchen Use _____
Non-Resident Fee _____
Total Fee _____

Director of Parks and Recreation _____
Approval Date _____

Additional Requirements: _____

